

SUMMARY OF MANUAL SUBCOMMITTEE MEETING

DATE: October 14, 2003
TO: Ross Dunfee, Steering Committee Chairman
Steve Worley, Manual Subcommittee Chairman
Nancy Aldrich, Manual Subcommittee Co-Chairman
COPY: Stormwater Manual Subcommittee Members and Consultant Team
FROM: Karen Dinicola, Dept. of Ecology
SUBJECT: **Summary of Stormwater Manual Subcommittee Meeting**
Moses Lake Conference Center
October 9, 2003 9 am – 3 pm

Subcommittee Meeting Attendees:

Nancy Aldrich – City of Richland	Karen Dinicola – Ecology
Matt Zarecor – Spokane County	Greg Lahti – WDSOT
Colleen Little – Spokane County	Brett Sheffield – City of Yakima
Paula Cox – Chelan County	Lloyd Brewer – City of Spokane
Steve King – City of Wenatchee	Gary Nelson – City of Spokane
Dave Moss – TetraTech	Don Gatchalian – Yakima County
Mike Hepp –Ecology	Sean Darcy – Stormwater Management
Bill Moore – Ecology	

PURPOSE OF THE MEETING:

This meeting was held to gather the Manual subcommittee and at-large members to complete review of public comments on the final draft Manual; prepare responses for updating the project documents; and identify a process for completing and publishing the final Manual.

AGENDA FOR THIS MEETING:

1. Welcome; Introductions; Sign-in; Review/Confirm Agenda for Today's Meeting
2. Review and discuss remaining comments and draft responses for final draft Manual:
 - Comments on Chapter 4
 - Remaining comments on Chapter 5
 - Comments on Chapter 6
 - WSDOT set-aside comments (abbreviated review – will discuss only those comments for which discussion is specifically requested)
 - Policy comments (abbreviated review – will discuss only those comments for which discussion is specifically requested)

- UIC comments (abbreviated review – will discuss those comments highlighted in yellow first; then discuss others for which discussion is specifically requested as time allows)Begin addressing comments
3. Break for lunch
 4. Resume addressing comments
 5. BMP Cost Estimates – Current Status; Schedule for Completion and Distribution
 6. Next Meeting? – Plans for completing and publishing the Manual
 7. Wrap-up; Acknowledgements; Group Hug.

BRIEF SUMMARY OF PROCEEDINGS:

1. Nancy Aldrich opened the meeting, and facilitated introductions; sign-in; confirmed agenda as proposed. As Steve Worley was absent, Steve King (TAG chair) agreed to help co-chair the meeting.
2. New contact information was provided for:
Gary Nelson at City of Spokane, 625-6421, gnelson@spokanecity.org
Sean Darcy, Stormwater Management, 800-548-4667, seand@stormwaterinc.com
Brett Sheffield, bsheffie@ci.yakima.wa.us

3. Nancy and Steve then facilitated the process of going through the remaining documents containing specific comments and draft responses on the Manual. The subcommittee reviewed each comment and proposed response and either agreed with or edited the response. The details of all the discussion are captured in the updated version of each section, distributed separately. The final responses are formatted as follows:

COMMENT NOTED: the comment considered but did not result in a change to the Manual.

RESPONSE: a change to the final draft will be made as described and included in the final Manual.

The subcommittee went through all of the comments on Chapters 4 and 6; and a portion of the comments on Chapter 5 (16.v⁴ and following; plus some earlier comments that were postponed from the last meeting). The subcommittee also went through the comments indicated as proposed changes to Chapter 5.6 in the separate document on UIC comments. The subcommittee declined to go through the responses to the remainder of the UIC comments, policy, or WSDOT “set-aside” comments on the final draft Manual, as responses to those comments would not affect the content of the final Manual.

4. A summary of the changes previously proposed for the Cost Analysis was distributed at the meeting. No further comments were received by subcommittee members after the meeting on September 11th. Steve indicated that Wenatchee would like to provide further input and promised to provide written comments by first thing Monday morning October 13th. The final Cost Analysis should be posted to Ecology’s website before the end of the year.
5. The group very briefly reviewed late comments from the Bureau of Indian Affairs (Yakamas). No formal response will come from the subcommittee, but Ecology will let them know how their concerns are being addressed.
6. Karen Dinicola and Ecology staff will work on finalizing the Manual between now and the end of February 2004. A pre-publication copy of the final Manual will be made available only to those who participated in reviewing and responding to the second round of public comments. The purpose is to confirm that the changes the group agreed to were made between the final draft and final versions. Recipients will have one

month to review the document. The subcommittee determined that it was not necessary to schedule a next meeting date at this point, but that if reviewers feel one is necessary it will be scheduled.

7. Dave Moss noted that the subcommittee had held 23 full-day meetings over a 24 month period as part of the effort in producing this Manual.; that number does not include the TAG meetings. Karen thanked everyone for their hard work and contributions to the developing the Manual and led the group in a round of applause.

NO FURTHER MANUAL SUBCOMMITTEE MEETINGS ARE SCHEDULED AT THIS POINT:

- If it is determined that another meeting is necessary prior to publication of the final Manual, a date in February or March 2004 will be selected and an email notice will go out to the interested parties list.